

CANCELLATIONS & LATE ARRIVAL POLICIES

Cancellation or Rescheduling Policy

If you find that you must change your appointment, we require a minimum of 24 business hours' notice in most cases so that we may make every effort to accommodate all of our patients.

Cancellation notices will only be accepted via telephone. We will not accept cancellation notices via text message.

If proper notice is not received, a fee of \$50 may be charged for every appointment cancelled.

Late Arrival Policy

Your appointment was scheduled to allow for enough time to provide the best service for you.

If you're aware you're going to be late to your appointment, please call the office as soon as possible so we can try to accommodate all our patients, including you.

Patients who arrive for their appointments more than 15 minutes late will have to be rescheduled.

If you need to be rescheduled, you may be charged a fee of \$50 for your original appointment.

I understand the Cancellation and Late Arrival Policies above and agree to pay any fees associated with the late cancellation or rescheduling of my appointments.

Patient Signature/Parent/Guardian

Date

Fortson Dentistry Signature

Date